



Hospitals and Institutions

Subcommittee Minutes

November 2nd, 2020



The meeting was opened by Danny M. with a moment of silence followed by the serenity prayer.

The 12 Traditions were read by Christy S.

The 12 Concepts were read by Lyle R.

H&I attendance gathered by Lyle R.

Members Present:

Danny M., Lyle R., Jack T., Chris M., Christy S., Linda A., Norman C., Randy D.,

New Members: Christy S.

New Member invited to stay afterwards to ask questions. Secretary collects contact information to send Orientation Packet, Guidelines, and Minutes. (Sent 11-2-20)

October's Minutes – Motion to approve minutes by Jack T. Motion seconded by Chris M. Minutes approved unanimously.

REPORTS

CHAIR – Danny M. – Present (written report):

Hi family-

Nothing much to report. I did represent us at area service on the 12th and that went well.

I have not had any contact with the Juvenile facility in a while, so I will reach out to them and just see if they need any literature. I wanted to just give a shout out to the ad-hoc for the inventory questionnaire which I did answer and submitted and look forward to when we discuss the results from that questionnaire in December.

That is it from me, love you all...Danny

VICE CHAIR REPORT – Rachel F. – Absent – (no report):

SECRETARY REPORT – Lyle R. – Present (written report):

Greetings family,

I was able to get out newcomer packets & guidelines to our new members in a timely fashion. Subcommittee minutes were dispersed shortly thereafter. I was able to speak to the purpose of our inventory questionnaire at Area Service last month. We have had a couple responses so far. I encourage everyone to click on the link and answer these questions. It's so quick and easy to do. Once again, the deadline is the 15th of this month.

I have compiled our attendance records for the year and have that available for anybody that would like to view it. Just let me know and I will email you a copy. I will update them next month and attach it with December's minutes so we have an account of the full year.

In service,

Lyle R.

LITERATURE COORDINATOR – Chris M. – Present (verbal report):

Nothing new to report.

PANEL REPORTS

JAIL (NRADC) PANEL COORDINATOR – Tanyla E. – Absent (written report):

Hello H&I committee,

Panel Coordinator have nothing new to report. I will not be able attend meeting tonight.

Thanks for letting me serve,

Tnayla E

JUVENILE DETENTION CENTER PANEL COORDINATOR – Position Open – (no report):

BEHAVIORAL HEALTH CENTER PANEL COORDINATOR – Mike H. – Present (verbal report):

Nothing new to report.

RAPPAHANNOCK SHENANDOAH WARREN DETENTION CENTER PANEL COORDINATOR – Position Open – (no report):

QUESTIONS:

Linda asks secretary: about emailing attendance - are we following the same guidelines for attendance with our zoom meetings?

Danny responds that yes, it is still a subcommittee meeting.

Lyle responds that the implications of attendance are primarily to keep up with who is active in order bring in meetings to facilities. Since we aren't bringing meetings into facilities it isn't as relevant. Since I used to bring quarterly attendance sheets to in person meetings, I figured I'd include them in the minutes at end of year for the record.

Linda asks is Rachel still Vice Chair? Yes. Who is RSW? Position open, it would fall on Vice Chair.

OPEN FORUM

We read from Handbook on page 22. We began reading "Questions and Answers." We stopped before "Step Study" on page 22.

Stopped page 23 General H&I panel presentations.

Danny says Chair and Vice Chair did not come up with anything to discuss so if anybody has anything to talk about please bring it up. We have as much time as we like.

Nobody speaks up.

OLD BUSINESS

Inventory Ad-hoc: pertinent information is the deadline is the 15th and we will discuss the results in December.

ELECTIONS

NRJDC - No nominations.

RSW - No nominations.

NEW BUSINESS

Attendance issue from questions on reports:

Randy says during pandemic people might not have access to zoom, should we relax the policy?

Lyle responds that it's a bit of a moot point since the primary function of attendance was to keep track of who's active in the subcommittee to bring meetings into facilities. We aren't bringing meetings in, and unless I'm missing anything, it doesn't seem to be a topic of concern.

Randy concedes to this point.

ANNOUNCEMENTS

None

No Facility Scheduling For November 2020

NRADC Women 3rd Wednesday – 7:30pm

NRADC Men 2nd & 4th Wednesday – 7:30pm

Community Corrections Women: 3rd & 4th Monday – 7:00pm

NRJDC Tuesday – 6pm

Behavioral Health Thursday – 6pm

RSW Men 3rd Thursday – 7:15pm

RSW Women 1st & 3rd Thursday – 7:15pm

Motion to close by Randy D. Seconded by Jack T. Closed with serenity prayer.

Next H&I Subcommittee Meeting: December 7th, 2020 at 7:00 PM via Zoom

Next H&I Handbook Study: December 7th, 2020 at 6:00 PM via Zoom

Minutes were e-mailed to each member with email address as listed on distribution below:

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BHU – Behavioral Health Unit
NRJDC – Juvenile Detention Center
NRADC – Northwestern Regional Adult Detention Center
RSW – Rappannock Shenandoah Warren Detention Center