



Hospitals and Institutions

Subcommittee Minutes

August 3rd, 2020



The meeting was opened by Danny M. with a moment of silence followed by the serenity prayer.

The 12 Traditions were read by Megan G.

The 12 Concepts were read by Chris M.

H&I attendance gathered by Rachel F.

Members Present:

Chris M., Mike H., Danny M., Rachel F., Nick G., Tanyla E., Meghan G.

New Members:

July's Minutes – Motion to approve minutes by Mike H. Motion seconded by Nick G. Minutes approved by everyone that voted except one member that abstained due to not reading the minutes.

REPORTS

CHAIR – Danny M. – Present (written report):

Hi family-

Hope all is well with everyone. The only thing really to report from me is that I did attend the regional H&I meeting on July the 18th, among the things discussed was how other areas were meeting the needs for there facilities during covid 19. I gave a report of what we were doing. There was nothing new that anyone else was doing; we're all pretty much doing what we can during the situation. I do plan on attending next regional. That is all from me...

ILS, Danny

VICE CHAIR REPORT – Rachel F. – Present – (written report):

Good evening family! August 2020

First, I would like to say that I was not able to make it to the regional meeting. I was in the emergency room and unable to attend. Since the last meeting, I have spoke with Danny about the Juvenile Detention Center and learned that they will contact him when they are ready for us to come back in the facility. At that time, I will take over for him until someone is nominated and

accepts the position. I also spoke with Lyle and learned a little about the Secretary position. I called Chris M. about buying a handbook.

In service,
Rachel F.
Vice Chair

SECRETARY REPORT – Lyle R. – Absent (written report):

Greetings family,

I apologize that I am unable to attend tonight’s meeting. I was able to get in touch with our Vice Chair to walk her through secretarial duties in my absence. I have full faith that she will do great work and the subcommittee body will assist her if needed.

I was able to include August’s Zoom information along with the email sent for July’s minutes. I also sent a reminder on July 29th. That’s all I have to report for now.

In service,

Lyle R.

LITERATURE COORDINATOR – Chris M. – Present (written report):

Hello family,
Nothing new to report other than I have the literature in my possession now. I will complete an inventory of literature soon before next months meeting.

Thank you
in loving service
Chris M

PANEL REPORTS

JAIL (NRADC) PANEL COORDINATOR – Tanyla E. – Present (written report):

Hello family, unfortunately there's nothing new to report this month. Thanks for letting me serve.

Tanyla E.

JUVENILE DETENTION CENTER PANEL COORDINATOR – Position Open – (no report):

BEHAVIORAL HEALTH CENTER PANEL COORDINATOR – Mike H. – Present (written report):

Hello Family ,

As a continuing issue , the results of this pandemic. I have no new information to offer . Facilities are still closed and look to remain that way for a little bit. I can only hope and pray for a resolution.

In loving service ,
Michael Horne

**RAPPAHANNOCK SHENANDOAH WARREN DETENTION CENTER PANEL COORDINATOR –
Position Open – (no report):**

QUESTIONS:

Danny M to Chris M.: At one time we had handbooks, do we not now? A: I have two but the they are beat up with mould on them and so I told Rachel she was better off to buy one from Shevana.org.

OPEN FORUM

We read from Handbook on page 21. We started reading at bottom of 21 “Literature Discussion.”

Danny M: Does anyone have any info on ADHOC? A: None

OLD BUSINESS

None.

ELECTIONS

Duties read by Danny M.

NRJDC - No nominations.

RSW - No nominations.

NEW BUSINESS

None.

ANNOUNCEMENTS

No Facility Scheduling For August 2020

NRADC Women 3rd Wednesday – 7:30pm	
NRADC Men 2nd & 4th Wednesday – 7:30pm	
Community Corrections Women: 3rd & 4th Monday – 7:00pm	
NRJDC Tuesday – 6pm	
Behavioral Health Thursday – 6pm	
RSW Men 3rd Thursday – 7:15pm	
RSW Women 1st & 3rd Thursday – 7:15pm	

Next H&I Subcommittee Meeting: September 7th, 2020 at 7:00 PM via Zoom

Next H&I Handbook Study: October 5, 2020 at 6:00 PM via Zoom

Handbook Study Minutes August 3rd 2020

Nick G. Rachel F. Danny M. attended
started pg 33 "Panel Presentation" Correctional Meeting Formats

- talked about format and modeling the meetings from our guidelines
- Question & Answer format discussed, used a lot at Juvenile Facility
- discussed keeping control of meetings and keeping them recovery based

finished on page 38 at "Short Term Facilities"

MOTION TO CLOSE Motion made by Mike H. Seconded by Rachel F.
Closed with the Serenity Prayer by Mike H.

Minutes were e-mailed to each member with email address as listed on distribution below:

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BHU – Behavioral Health Unit
NRJDC – Juvenile Detention Center
NRADC – Northwestern Regional Adult Detention Center
RSW – Rappanock Shenandoah Warren Detention Center