



Hospitals and Institutions

Subcommittee Minutes

May 4th, 2020



The meeting was opened by Danny M. with a moment of silence followed by the serenity prayer.

The 12 Traditions were read by Mike H.

The 12 Concepts were read by Brandi C.

H&I attendance gathered by Lyle R.

Members Present:

Lyle R., Chris M., Randy D., Mike H., Danny M., Rachel F., Brandi C., Linda A., Phil R., Nick G.

New Members: Brandi C.

New members invited to stay and ask questions afterwords. Secretary sent Subcommittee Guidelines and Orientation Packet to them via email.

April's Minutes – Motion to approve minutes by Mike H with correction of next meeting date. Motion seconded by Phil R. Minutes approved (7-0-2).

REPORTS

CHAIR – Danny M. – Present (verbal report):

Hello family-

I did represent H&I at area zoom on April the 13th. I was also able to contact Erin Maloney about the possibility of having virtual meetings at the juvenile facility and she informed me that the facility was not capable of making that happen at this time, but that we could certainly bring literature out there for the kids. I also was able to talk to Adams Nelson About our rent and key. I turned in the extra key I had and talked to them. As long as we are not meeting, we are not required to pay. We are all paid up and we will have a place to go when we are able to meet in person again. There was a zonal H&I zoom meeting on Friday about virtual meetings that I tried to get into and, come to find out, it was later than we thought. I was not able to attend that so at this time that is all I have..

ILS, Danny

VICE CHAIR REPORT – Position Open – (no report):

SECRETARY REPORT – Lyle R. – Present (written report):

Greetings family,

I have nothing to report as Secretary for H&I since our last subcommittee meeting.

In service,

Lyle R.

LITERATURE COORDINATOR – Chris H. – Absent (no report):

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| PANEL REPORTS |
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JAIL (NRADC) PANEL COORDINATOR – Tanyla E. – Present (written report):

Hello H& I committee,

As Panel Coordinator for NRADC, I have nothing new to report for this month. I did send letter to Mrs. Ashworth, as committee suggested.

Thanks for letting me serve,
Tanyla E.

JUVENILE DETENTION CENTER PANEL COORDINATOR – Position Open – Present (no report):

BEHAVIORAL HEALTH CENTER PANEL COORDINATOR – Mike H. – Present (written report):

Good evening family,

The hospital is still on lock down. No visits were permissible. Per our last meeting, a letter constructed by our secretary, which I used to follow our previous decision to see if there was any way that we may be of service during these difficult times. I forwarded the response I received from Anne P. my contact point who said she was grateful and would forward this letter to her superiors.

Thank you for allowing me to be of loving service, Mike H.

RAPPAHANNOCK SHENANDOAH WARREN DETENTION CENTER PANEL COORDINATOR – Position Open – (no report):

QUESTIONS:

Linda asks if Chris H. Has been absent for 2 meetings now. **A:** Yes

OPEN FORUM

We read from Handbook on page 20 titled “Topic Discussion.” We stopped on page before section G on page 20.

Lyle responds to question in reports in regards to Chris H.’s attendance, clarifying that he attended February and March of this year. Offers to send out attendance sheet. Randy welcomes it.

Brandi asks about details of being off probation to take meetings into Jails. **A:** There are different requirements for each facility. Two consecutive H&I meetings to become active member of H&I. NRADC Jail has orientation process a couple times a year. Linda says guidelines of NRADC has changing probationary requirements and suggests that she comes back to our next H&I subcommittee meeting to go from there.

Rachel was told that she can’t go into jails because she’s on probation and knows someone in the jail. That information is contradicted, somewhat. The Jail doesn’t want us to contact people there or put money on their books. Let the jail decide if you can come in or not. Linda asks for Rachel’s clean time. 20 months.

Randy says we welcome anybody that can be approved to these facilities.

OLD BUSINESS

Lyle discusses the letter he wrote to facilities during pandemic. He says during last month’s meeting we did not say that the letter needed to be approved first, although that is something that is typically done in instances like this. Lyle says he wrote the letter according to group consensus and sent it to panel coordinators as discussed in last month’s meeting.

Rent issue covered in Chair report.

ELECTIONS

Duties read by Danny M.

Vice Chair - Mike H. Nominates Rachel F. Accepted.

Qualifications - 20 months clean. Works steps with sponsor, secretary of homegroup,

Randy asks if she's familiar with 12 traditions and 12 concepts. **A:** I am not. I need to learn them.
 Linda asks have you ever served on any subcommittee in NA? **A:** No. Have you done any service commitments outside of your homegroup. **A:** No
 Discussion on how to have secret nomination on zoom - done through chat to secretary.
 Rachel voted into Vice Chair position.

NRJDC - No nominations.

RSW - No nominations.

NEW BUSINESS

Letter to Facilities during Pandemic

Lyle asks if any of the facilities responded to letter saying that we could actually do something to be of service during the covid shutdown? **A:** No.

Linda says Jeff Beard expressed 2 concerns - security and safety. How would we be able to do this. Mike responds that there are too many legal entanglements to make it happen. Lyle responds that the letter merely suggested that we are open to the idea. It was a conversation starter.

Secretary will write a letter to Literature Coordinator in regards to 2 missed subcommittee meetings.

Get zoom information out for H&I Subcommittee Meeting ahead of time for June's subcommittee meeting.

ANNOUNCEMENTS

No Facility Scheduling For May 2020

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| NRADC Women 3rd Wednesday – 7:30pm | |
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| NRADC Men 2nd & 4th Wednesday – 7:30pm | |
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| Community Corrections Women: 3rd & 4th Monday – 7:00pm | |
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| NRJDC Tuesday – 6pm | |
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| Behavioral Health Thursday – 6pm | |
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| RSW Men 3rd Thursday – 7:15pm | |
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| RSW Women 1st & 3rd Thursday – 7:15pm | |
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Next H&I Subcommittee Meeting: June 1st, 2020 at 7:00 PM at the Adams Nelson Bldg., 303 S. Loudoun St.

Next H&I Handbook Study: June 1st, 2020 at 6:00 PM at the Adams Nelson Bldg., 303 S. Loudoun St.

MOTION TO CLOSE Motion made by Randy D. Seconded by Phil R.

Closed with the Serenity Prayer.

Minutes were e-mailed to each member with email address as listed on distribution below:

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BHU – Behavioral Health Unit

NRJDC – Juvenile Detention Center

NRADC – Northwestern Regional Adult Detention Center

RSW – Rappannock Shenandoah Warren Detention Center