



Hospitals and Institutions

Subcommittee Minutes

April 6th, 2020



The meeting was opened by Danny M. with a moment of silence followed by the serenity prayer.

The 12 Traditions were read by Chris M.

The 12 Concepts were read by Randy D.

H&I attendance gathered by Lyle R.

Members Present:

Lyle R., Chris M., Tanyla E., Randy D., Mike H., Danny M., Rachel F., Thomas S.

New Members:

March's Minutes – Motion to approve minutes by Thomas S. Motion seconded by Randy D. Minutes approved unanimously.

REPORTS

CHAIR – Danny M. – Present (verbal report):

Hello family,

Not much to report this month as we all know we are dealing with the current pandemic and it has effected everything as far as our subcommittee goes. I did not attend any of my commitments due to this situation and all facilities are now not having meetings. Thanks for all you do and let's all keep our heads up.....ILS, Danny

VICE CHAIR REPORT – Position Open – (no report):

SECRETARY REPORT – Lyle R. – Present (written report):

Greetings family,

I've done a little work in setting things up for this month's meeting via email. I updated our Guidelines with the motions that were previously passed. I also sent out our attendance as of last month. I do not have any expenses.

In service,

Lyle R.

LITERATURE COORDINATOR – Chris H. – Absent (no report):

PANEL REPORTS

JAIL (NRADC) PANEL COORDINATOR – Tanyla E. – Present (written report):

Dear H&I,

Hello members nothing to report due to Coronavirus 19 shut down.

Thanks letting me serve,
Tanyla E.

JUVENILE DETENTION CENTER PANEL COORDINATOR – Position Open – Present (no report):

BEHAVIORAL HEALTH CENTER PANEL COORDINATOR – Mike H. – Present (written report):

My report is as follows. 2 dates completed and since the virus outbreak I've had no response nor did I expect from Anne at the BHU.

- 3/5 : Tangela & Allison. 3 attendees
- 3/12 : Allison & Rachel 4 attendees
- 3/19 : Mike H & Rachel & Chris M ..Hospital closed to all outsiders.
- 3/26 : Megan G & Karen C Not able due to virus

I've been unable to take literature in as of yet but hopefully soon ..

In loving service , Michael Horne

RAPPAHANNOCK SHENANDOAH WARREN DETENTION CENTER PANEL COORDINATOR – Position Open – (trusted servant report):

I did retrieve the literature for the RSW Jail. I put 2 phone calls into Officer Hale to get the exact dates of our last meetings taken into that Facility. I have not heard from Officer Hale as of this report. In speaking with the last Panel Coordinator Joe D. he reported this - Question to Joe from Randy D.: Can you make the Zoom H&I meeting tonight? Answer: “No. I just moved and having problems with wifi at the new house. The last time I know that someone went to the RSW Jail meeting was Maria M on February 6, 2020 with no women attending that meeting. On January 16, 2019 she went and had 3 women.”

Thanks for allowing to help. Randy D.

QUESTIONS:

None

OPEN FORUM

We read from Handbook on page 19 titled “Panel Presentation.” We stopped on page 20 before “Topic Discussion”

Randy brings up alternate ways of carrying the message during this time where we can’t physically go into facilities. At the regional level they have been discussing this.

Inmate step writing program is available to meet via Zoom at car-na.org.

Mike has seen it at a recovery centers where teleconferences have taken place. They probably have some of this technology and we can look into it.

Lyle brings up potential obstacle of HIPPA privacy regulations that these facilities may have to adhere to.

Randy brings up H&I Webinars to attend virtually.

OLD BUSINESS

We covered issue of RSW in Panel Reports.

Learning Day tabled until further notice.

H&I Rent - Chair is responsible to give the check. While we are not meeting at Adams Nelson building: We didn’t have a contract, we just pay as we go.

Perhaps we should write a letter explaining that we are interested in meeting there after this is all over.

Mike suggests that we are willing to pay while we are not meeting there and to write that in the letter.

Danny to look up contact info and reach out.

Table discussion of Donated Basic Texts.

ELECTIONS

Vice Chair - No nominations.

NRJDC - No nominations.

RSW - No nominations.

NEW BUSINESS

Coronavirus

We don't know how long we won't be going into these facilities. We have discussed possibility of doing virtual meetings. Panel Coordinators should be corresponding with facilities as to how to best serve them in this time.

Randy said if he was a Panel Coordinator that we would write a correspondence that we are on standby and that we are willing to take meetings in as soon as we are able to. Ask if they have any needs that we can tend to. Ask if they have set up for telecommunications.

Lyle offers service of writing a letter to facilities for Panel Coordinators to send. Group Conscience agrees.
Please see attached for that letter.

Below is the letter written to NRJDC by Danny M. sent on 4/7/20

Good morning Erin and we hope all is well with you- I'm checking in to see if there is anything the participants need as far as literature. I'm pretty sure the literature box is full, but we just wanted to make sure. I understand the current situation with the pandemic and know that we will not be having any meetings for a while, however, we as addicts have been having virtual meetings since we cannot meet in person. We discussed this idea at our subcommittee and were wondering if this would be something that you would be interested in for your participants. If so, let us know and we will discuss how to move forward at our next meeting....
Thank you, Danny

ANNOUNCEMENTS

- 4/18/20 — GSR Assembly - The Zoom login information can be found at car-na.org/events
- 4/19/20 —Regional Service Conference - The Zoom login information can be found at car-na.org/events
- 4/24-26, 29 and 5/2-3/20 — World Service Conference - Not in person this year

No Facility Scheduling For April 2020

NRADC Women 3rd Wednesday – 7:30pm	
March 18	
NRADC Men 2nd & 4th Wednesday – 7:30pm	
March 11	
March 25	
Community Corrections Women: 3rd & 4th Monday – 7:00pm	

March 16	
March 23	
NRJDC Tuesday – 6pm	
March 3	
March 10	
March 17	
March 24	
March 31	
Behavioral Health Thursday – 6pm	
March 5	
March 12	
March 19	
March 26	
RSW Men 3rd Thursday – 7:15pm	
March 19	
RSW Women 1st & 3rd Thursday – 7:15pm	
March 5	
March 19	

Next H&I Subcommittee Meeting: April 6th, 2020 at 7:00 PM at the Adams Nelson Bldg., 303 S. Loudoun St.

Next H&I Handbook Study: April 6th, 2020 at 6:00 PM at the Adams Nelson Bldg., 303 S. Loudoun St.

Minutes from Handbook Study on April 6th

Members Present: Danny M., Lyle R., Thomas S., Randy D.

We started reading on bottom of page 21 “Literature Discussion.” -
 Not everyone is willing or able to read out loud during a meeting.

“Questions and Answers”

“Step Study” - Appropriate for long-term facilities.
 Lyle asks if it’s in the realm of H&I to bring meetings into Assisted Living Facilities or Nursing Homes. Thomas shares that this happens in Orlando. Randy says it is a possibility if they are unable to get out to meetings.

“General Hints about Conducting H&I Meetings/Presentations”
 Discussion on keeping records or correspondence at the subcommittee level.

Discussion on temporarily shutting down meetings. How to continue to carry the message in these circumstances.

Different Types of Facilities

Ended before “Talking with Staff” on page 27

MOTION TO CLOSE Motion made by Thomas S. Seconded by Randy D.

Closed with the Serenity Prayer.

Minutes were e-mailed to each member with email address as listed on distribution below:

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BHU – Behavioral Health Unit
NRJDC – Juvenile Detention Center
NRADC – Northwestern Regional Adult Detention Center
RSW – Rappanock Shenandoah Warren Detention Center