



Hospitals and Institutions

Subcommittee Minutes

December 2nd, 2019



The meeting was opened by Norman C. with a moment of silence followed by the serenity prayer.

The 12 Traditions were read by Thomas S.

The 12 Concepts were read by Meghan G.

H&I attendance and announcement sheets passed by Lyle R.

Members Present:

Lyle R., Chris M., Norman C., Tanyla E., Thomas S., Joe D., Linda A., Randy D., Mike H., Meghan G., Karen C.

New Members: None

November's Minutes – Secretary points out that the person seconding the motion to close the meeting was left blank. Motion to approve amended minutes by Linda A. Motion seconded by Thomas S. Minutes approved unanimously.

REPORTS

CHAIR – Norman C. (Temporarily filled by Vice Chair of Area) - Present (verbal report):

No report submitted

VICE CHAIR REPORT – Position Open – (no report):

SECRETARY REPORT – Lyle R. – Present (written report):

Hello Family,

I was able to distribute November's minutes in a timely fashion, meeting my one week timeframe goal. I have updated our attendance sheet and have copies with me. I will give these to the panel coordinators for them to determine whom is eligible to bring in meetings to our facilities. I did not have any expenses this month.

In service,

Lyle R.

LITERATURE COORDINATOR – Chris H. – Absent (written report):

Hello H and I family,

I was able to fulfill my service commitments for this month. We have received no orders from facilities this month, and therefore will not need to place an order with area this month. Sorry I am unable to make the subcommittee meeting this month, with the holidays I ended up being tied up with work.

In loving service,
Chris H.

PANEL REPORTS

JAIL (NRADC) PANEL COORDINATOR – Linda A. – Present (written report):

Dear H&I,

All is well with the sub-committee.

For November, we fulfilled the following commitments:

11/13/19 -- Randy D and Norman C

11/27/19 -- Danny M and Joe D

The above listings were for the men volunteers.

No women were able to go on 11/20/19 at the main jail.

Community Correction/Women --

11/25/19 -- Linda A and Tanyla A

In service,
Linda A.

JUVENILE DETENTION CENTER PANEL COORDINATOR – Danny M. – Present (written report):

Hello Family,

There were two meetings at the Juvenile Facility for the month. Norman was not able to go in on the 19th so Thomas and I went in a we had 5 or 6 kids. Randy took a meeting in by himself on the 26th and he said he had 5 kids.

Thank you for allowing me to serve,

Danny M.

BEHAVIORAL HEALTH CENTER PANEL COORDINATOR – Chris M. – Present (written report):

Hello family,

For the month of November we took in two meetings to the BHU.

On November 7 Joe D and Chris H had two people attend. On November 14th Mike H and Tanyala E tried to take a meeting in and no patients wanted to attend. November 21 Meghan G and Karen C had four people attend.

On the 28th there was no meeting. I was Informed that they were having a holiday dinner for the patients on our regular time.

Thank you,
In loving service
Chris M

RAPPAHANNOCK SHENANDOAH WARREN DETENTION CENTER PANEL COORDINATOR – Joe D. – Present – (written report):

Hello H&I family,

Due to illness on November 7th no meeting was taken in for the women. On the 21st Maria M brought a meeting in to 8 women and Randy D went with Kevin I for the men and had 5 men in attendance. I spoke with Kevin earlier in the month about meeting up and getting the literature from him but it hasn't happened yet. I'll get it in the next week or so. We are in need of more volunteers willing to bring meetings in, if you or anyone you know is interested please get in contact with me and I can get application for you.

In loving service,
Joe D.

QUESTIONS:

Lyle asks Norman if he has written report. A: Yes, I will email it.

Randy asks Danny about “new” applicants and if they are active. A: Of the new bunch, Thomas S is the only active new member.

Linda asks Norman about speaking to PR Chair. A: Philip and I met to discuss planning for learning day. My instructions from this subcommittee to meet with PR about joint learning day. Linda: ok, because I was thoroughly confused about that.

Linda asks Joe about saying that he wasn't able to get literature for RSW jail. Correct, still need to get together with Kevin. Maria should have women's literature.

OPEN FORUM

We read from Handbook on page 18 the first two paragraphs of the section titled “Meeting/Presentation Formats.” We stopped before final paragraph on page 18. (Again, don’t ask...)

Randy has not been able to meet online with region. Updated by pro-temp chair about their struggling inmate step writing program. Encourages everybody to go to regional website to get involved. Program is up and running, but now falling backwards because of lack of leadership. They gave a hell of a presentation about the program, but could use some help.

Tanyla E. asks if we can go into facilities by ourselves or do we need a second person?

Norman C: Handbook suggests 2 people and I follow that although we do have others that go alone and I’ll let them speak to that.

Linda A.: We have a Handbook study every other month and I think it’s in our best interest to follow our handbook. It’s strongly suggest it and we’ve had experience in our area with the same one person always carrying the message.

Randy D.: I wholeheartedly agree because when this subcommittee started back in 2000 we had an abundance of members. We had so many alternates available if one person couldn’t go. Our subcommittee isn’t that strong anymore. We’ve scaled down and we could vote to shut down our commitments. I go in by myself so that we don’t have to shut it down completely. And I will go along with that if that’s the group conscience.

Norman congratulates Chris M. and Lyle R. for attending every H&I subcommittee meeting this year.

OLD BUSINESS

Norman met with 2 PR members along with Parliamentarian regarding service learning day. General agreement that doing an annual service learning day would be a good thing. Only concern is making it happen while preparation for the convention is ongoing. If we want to move forward we should get one or two people commit towards making it happen.

Linda has heard tonight that this subcommittee decided to have an annual learning day and that we decided to talk to PR about this. Was this brought before the area? And when the area got it what were their results of what to do with it? Why wasn’t everybody invited via email to participate in this? A: Norman says because that wasn’t my instruction.

Mike H. asks is this strictly H&I or is it service for the whole area? Area needs help too, but this is our primary purpose. Norman responds: every learning day has generally included all the subcommittees given an opportunity to make a presentation about their work. I am open to however we want to proceed. I’ve just gathered information to bring back to subcommittee.

Randy thanks Norman for his work, but states that we didn't request a joint learning day. I had the perception that it's H&I only working with PR and that's what I want.

What are the subcommittee's thoughts on this?

Thomas we were reading out of handbook which discussed doing learning day, and it says we should work with PR.

Danny M. Makes motion "We do an H&I PR learning day and we start formulating a plan for it". Mike H. Seconds motion. 9-1-0 Motion carries.

Anybody willing to head an ad-hoc committee to ensure learning day happens? Mike H. And Norman say they are willing to help, but nobody takes on leadership. We will see if anybody steps up by next month.

Linda A asks if there is another private meeting planned with Norman and PR? A: No.

ELECTIONS

Chair - No nominations.

Vice Chair - No nominations.

NEW BUSINESS

We've received an allotment of basic texts from East Coast Convention, what have we done with them in the past? A: We distribute them to the Jails (including Juvy). Norman to give them to panel coordinator to donate them.

Wendy gave Norman the missing literature that was left in the car Chris H. sold.

Linda has question about attendance sheet. She thanks secretary for updating it. Mrs. Ashworth contacted her about the status about David T., Stephen P., and Norman C. Since they had not been on roster sign-in sheet in a while. As of now, I have talked to Stephen P. and right now he is inactive for H&I subcommittee. Currently he is not able to make it to the H&I Subcommittee meeting.

Linda wants details about inactive member policy. They have to communicate regarding their absence from meeting. Therefore, talking about scheduling does not cover that.

ANNOUNCEMENTS

12/3/19 — Rosco M. - 1 year - Eyes to the Sky - 7pm

12/12/19 — Ashlee A. - 2 years - The War is Over - 7pm

12/14/19 — Host Comity 39th AVCNA meeting - Benham Gallery of Handley Library - 10am to 1pm

12/17/19 — Jack T. - 6 years - Solution Seekers - 6pm

12/21/19 — Pre-Convention Committee Meeting - Benham Gallery of Handley Library - 1pm to 3pm

12/21/19 — Regional Service Conference - UVA Hospital Charlottesville, VA - 11am to 4pm

1/10-12/19 — 38th AVCNA - Virginia Beach Convention Center

Facility Scheduling For December 2019

NRADC Women 3rd Wednesday – 7:30pm	
December 18	Tanyla E. & Linda A.
NRADC Men 2nd & 4th Wednesday – 7:30pm	
December 11	Danny M. & Joe D.
December 25	Randy D. & Norman C.
Community Corrections Women: 3rd & 4th Monday – 7:00pm	
December 16	
December 23	Tanyla E. & Linda A.
NRJDC Tuesday – 6pm	
December 3	
December 10	
December 17	
December 24	Randy D.
December 31	Danny M., Thomas S. & Randy D.
Behavioral Health Thursday – 6pm	
December 5	Mike H. & Tanyla E.
December 12	Chris M. & Joe D.
December 19	Meghan G. & Karen C.
December 26	
RSW Men 3rd Thursday – 7:15pm	
December 19	Norman C. & Kevin I.
RSW Women 1st & 3rd Thursday – 7:15pm	
December 5	Maria M.
December 19	Maria M. & Tanyla E.

Next H&I Subcommittee Meeting: January 6th, 2020 at 7:00 PM at the Adams Nelson Bldg., 303 S. Loudoun St.

Next H&I Handbook Study: February 3rd, 2020 at 6:00 PM at the Adams Nelson Bldg., 303 S. Loudoun St.
Four members in attendance for June's Handbook Study

Handbook Minutes from 12/2/19

We read from page 18 beginning the section "Meeting/Presentation Formats." We finished on bottom of page 21 after covering suggested meeting topics.

- Interesting point that open sharing among clients isn't typical and that the handbook states that open sharing isn't used in H&I meetings at facilities, despite the fact that we do this in our area. The Handbook goes on to contradict itself, mentioning formats that provide open discussion.

MOTION TO CLOSE Motion made by: Linda A. Seconded by Thomas S.

Closed with the Serenity Prayer.

Minutes were e-mailed to each member with email address as listed on distribution below:

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BHU – Behavioral Health Unit
NRJDC – Juvenile Detention Center
NRADC – Northwestern Regional Adult Detention Center
RSW – Rappanock Shenandoah Warren Detention Center